

Bristol Animal Shelter Capital Project Committee

April 27, 2011

Continued from April 21, 2011

The Bristol Animal Shelter Capital Project Committee continued the meeting of April 21, 2011 to April 27, 2011 at 4:30 p.m. at the Town Hall Conference Room.

Present were: Chairman Josue Canario, Vice Chairman John Lannon, Members Julie Goucher, Diane Williamson and Harold Tucker.

The meeting was called to order at 4:46 p.m.

The only item on the agenda which was continued from the previous meeting was the review of the architect's contract.

Committee members had all received a copy of the review comments on the original contract from Assistant Town Solicitor Scott Ritch. Members Lannon and Williamson had met earlier to review these comments from Mr. Ritch and to incorporate into them the issues previously raised by the individual Committee members.

It was the consensus of the Committee to add the following to the Solicitor's comments: Entire Section 12.5 should be stricken from the contract; and, the following language should be included in the contract in Section 11.2.2 "Including a percentage set aside for retainage".

A motion was made by Julie Goucher, seconded by Diane Williamson, and unanimously approved, to forward the review comments as amended above to the architect for his review with comments expected back from him within 1 week.

There was also discussion about the checking the references of the architect. In answer to the question about recommendations, it was noted by a member of the Friends group that they had vetted all the architects and interviewed 4 of them.

It was the consensus of the Committee that the architect be invited to attend the next meeting of the Committee which was scheduled for May 12, 2011 at 4:30 p.m.

Being no further business to come before the Committee, a motion was made by Julie Goucher, seconded by Diane Williamson to adjourn.

Meeting adjourned at 5:32 p.m.

Respectfully Submitted,

Diane M. Williamson